

BY FAX/POST/e-Mail

GOVERNMENT OF ODISHA  
FOOD SUPPLIES & CONSUMER WELFARE DEPARTMENT

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No. 11076/FS&CW., Bhubaneswar, dated 13/7/20.  
FSCW-PL-PRC-0001-2020

From:

**Shri Vir Vikram Yadav, IAS.,  
Commissioner-cum-Secretary to Government.**

To

**All Collectors**

Sub: **Farmer Registration for ensuing procurement of paddy  
(Kharif crop) for the KMS 2020-21.**

Madam/Sir,

I am to say that in the State we have two paddy procurement seasons - Kharif and Rabi in which the State Government, through its agency, Odisha State Civil Supplies Corporation, procures surplus paddy of farmers by way of payment of Minimum Support Price (MSP) for their produce.

**2. Farmer Registration: A mandatory Requirement:** Online registration of farmers across the whole State was started from KMS 2014-15. It is a mandatory process which requires every farmer (willing to deliver surplus paddy at MSP to Government) to register with the nearest authorized PACS/LAMPCS/WSHG/Pani Panchayat (societies, in short). These societies are engaged by OSCSC to undertake paddy procurement operations on its behalf on payment of commission fees. Societies digitize the information submitted by farmers as regards their personal/ land/ bank details and upload these data on the website of the Department, [www.foododisha.in](http://www.foododisha.in), through the Web-based Farmer Registration software application. As a result, before the start of every procurement season (Kharif / Rabi) each society is ready with a list of farmers along with their marketable surplus to commence procurement operations. Surplus is calculated @ acreage of land the farmer has cultivated for the crop season multiplied by yield rate for the specified nature of land (irrigated/unirrigated). Yield rate of paddy is fixed every year for Kharif/ Rabi season with approval of Government. This helps in making advance planning to manage procurement operations for paddy for each crop season.

**3. All 30 districts to participate:** Procurement of paddy (Kharif Crop) will start from **1<sup>st</sup> week of November** in the State and close on **31.3.2021**. All 30 districts will conduct farmer registration for procurement of paddy (Kharif crop) and will schedule their procurement activities within the broad timelines as above.

**4. Societies to be registering units:** Farmers who wish to deliver their surplus paddy to Government at MSP during the ensuing Kharif procurement season are required to register with their societies. Prior registration is a mandatory process. The responsibility of digitizing data furnished by farmers and uploading them on *www.foododisha.in* solely rests with societies.

**5. Verified database of Kharif 2019 to form draft database for Kharif 2020:** As per the modalities being adopted for the upcoming Kharif procurement, this registration is, however, a simple process for farmers who got registered for the last Kharif season (KMS 2019-20). *Unless such farmers propose to modify the land details that were registered during Kharif, it can be done by just giving a declaration in Part 3 of the Registration Form (for renewal) that no change is proposed as regards land details.* To enable the process of renewal, a draft database of farmers for Kharif season will be created in terms of *verified* personal/land/bank account details of farmers registered in last Kharif season. This draft list will be generated in respect of each society to facilitate renewal of previous registration. Applications for renewal can be confirmed by society secretary by clicking one or two button(s). This means that for a vast majority of farmers intending to sell paddy for Kharif, registration would be a hassle-free experience.

#### **6. Registration of New Farmers:**

- a. Farmers who did not register in Kharif season of KMS 2019-20 have to fill up a new Farmer Registration Form (A sample form is at **Annexure-1**).
- b. Societies will print the new Registration Forms at their level and keep at least 50 forms with them at any point of time. Secretaries of societies will hand over the blank Registration Forms to farmers who have cultivated paddy in current Kharif Season and help them fill up such Forms. A farmer will submit the filled up form along with the copies of RoR, first page of Bank Pass book and copy of his Aadhaar card at the society office between **1.8.2020** to **31.8.2020**.



- c. While filling up Registration Form, a farmer has to mention the extent of area of a plot actually utilized for cultivation in the ongoing Kharif. This has to be truthfully furnished.
- d. *Collectors, if required by the Department, will have to certify as to the actual extent of area cultivated by a specified class of farmers or by any individual farmers. The district administration shall adopt various mechanisms to find out veracity of claims with regard to total area cultivated by farmers and where, it is found that inflated claims have been made, farmers concerned will be debarred to sell paddy to Government. The officials who facilitate entry of inflated claims will also be held accountable for such lapses.*
- e. A sharecropper (*bhag chasi*) is required to obtain consent letter from the landholder, and deposit it along with Registration Form. A model form of consent letter is annexed at **Annexure-2**. A sharecropper has to submit a copy of the Aadhaar card and mobile phone number of his landowner.
- f. If a farmer has done cultivation in the jurisdiction of a society other than his own (where he ordinarily resides) then he has to apply for registration of all his cultivated plots in the society where he resides.

**7. Renewal of farmers already registered:** Farmers who got registered in the last Kharif need only to renew their registration through the society. Following steps are to be taken for the renewal process:-

- a. It would be the responsibility of societies to make available to farmers the relevant Renewal Forms. Farmers visiting the society office in connection with Kharif loan can also be handed over the said forms. A sample of the Renewal Form is enclosed at **Annexure-3**.
- b. The society secretary will download the Renewal Form for the farmer concerned from the Renewal Form for 2020 Kharif Farmers tab available under society login. Alternatively, the society secretary can download Renewal Forms for all farmers having farmer ID in the Kharif.
- c. The Renewal Form will have four parts. **Part-1** of the Renewal Form has the farmer's personal details sourced from Kharif database. In this part, a farmer has to fill up two new fields i.e. expected date of paddy arrival in the mandi and the name of PPC where he intends to sell his paddy.

- d. **Part-2** of the Renewal Form has the details of the land cultivated in the last Kharif. It has Khata/plot number and area apart from other details. No action is to be taken in this part either by the farmer or by the society.
- e. If during this Kharif season the farmer has taken up cultivation of plots shown in **Part-2** *without any changes*, he has to give a declaration in **Part-3** to that effect. Such lands would pass for renewal with a single click by the society secretary.
- f. In **Part-4** a farmer has to provide details of any changes (addition/deletion) in land particulars shown in **Part-2** in connection with ongoing Kharif cultivation. New plots can also be added with supporting documents.

## 8. Processing at Society Level

- a. Checking at society level: Secretary of the society is to check the correctness of the Registration Form with copy of RoR, Aadhaar card, Bank Passbook, consent letter (in case of *bhagchasi*/sharecropper). In case of renewal, details of new plots have to be checked with copies of RoRs submitted by the farmer.
- b. Digitizing the information of New Registration Forms: After checking the Registration Form along with documents, it will be digitized at the society office under supervision of the secretary. Forms will be digitized under society login provided for Farmer Registration module.
- c. As the land details are linked to Bhulekh application, while entering the details, plot number has to be entered after selecting Tehsil and Village. The online system will fetch relevant details from the Bhulekh database in respect of Kisam, RT, total plot area in acre etc. Other fields i.e. area under cultivation and source of irrigation (in case of irrigated land) are to be entered by the society. Utmost care must be taken to ensure that uncultivable land types are not entered in the system.
- d. For new registration, a separate screen will be provided under society login.
- e. Digitizing the Renewal Forms: The Renewal Forms will be digitized using farmer code number. The renewal entry screen will show the existing details of a farmer as per data registered in last Kharif. The information about the expected date of paddy arrival in Part-1 has to



be digitized by the society secretary. Societies need to digitize Part 4 of the farmer registration form i.e. revised/new land details after verifying with copies of RoR.

- f. Online populating the new fields: As the Farmer Registration system has been integrated with the 'Bhulekh' database system on real time basis, fields of 'Kisam', 'Recorded Tenant in RoR', and 'Plot area' will be automatically populated in the entry screen once the 'Plot Number' is keyed in. There will be no scope to change the plot area at the data entry stage. Those cultivated plots whose areas are less than or equal to Bhulekh area would be auto-validated by the system and pass for computation of marketable surplus.
- g. Conflicting Claims: There may be cases where the same plot area is claimed to be cultivated by multiple farmers. The online system will veto claims for inclusion of a land particular if the combined cultivated area of all the applicant-farmers in respect of the same plot exceeds the total area of the plot as shown in Bhulekh/ RoR. Such incongruities are to be addressed at the society level / supervising officers upon checking the genuineness of the conflicting claims.
- h. Publication of registered Farmer List:
  - i. Every society will publish a list of farmers registered by it (with total cultivated area shown against each) in its own office, at the nearest Fair Price Shop (FPS) as well as the office of Gram Panchayat concerned for a period of one week inviting objections, if any, to such list. Such publication may be made on a weekly basis without waiting for completion of digitization work.
  - ii. To facilitate such publication, a list of farmers registered along with their total registered area will be available in [www.foododisha.in](http://www.foododisha.in). CSO will log in and download this list available under 'Draft List - Farmer Registration' section, print it and send society wise/ Block wise to each Block for publication in each society/ G.P. office/ FPS. The Project Support Team of FS & CW Department will provide the lists under the above link every week.
  - iii. Farmers may verify their total land registered and, in case, anyone has objection can file it in a form prescribed at **Annexure-4** of the letter. The objection can be filed in the society office or G.P. office during the period from **10.8.2020** to **17.9.2020**. After the publication period is over, objections received at the places of publication will be collected and submitted at the RCMS centre of the respective Block. ARCS shall ensure collection of objections

- through respective Co-operative Extension Officer and hand it over at the RCMS centre under the acknowledgement of the Inspector of Supplies in charge of such Centre.
- iv. The list to be published for inviting objections shall have farmer code generated in the system for reference purpose. In case any citizen has complaint against particulars provided by the farmer, s/he can file a complaint at the society office /G.P. Office/ FPS point. All objections shall be got collected by the ARCS and deposited with the RCMS centre of the Block. Such objections will be digitized by the DEO under the supervision of the Inspector of Supplies/ M.I in charge of the Block.
  - v. On the website of FS & CW Department ([www.foododisha.in](http://www.foododisha.in)) a link will be available on the homepage - "Objection on Farmer Registration for Kharif (KMS 2020-21)" for the purpose of digitization by DEO under supervision of the Inspector of Supplies.
  - vi. Such complaints will be available farmer wise in the CSO login where he can take print out Tehsil wise R.I. circle wise. CSO shall take a printout and hand over the same to the authority (nominated by Collector) for field verification. Once the verification report is received from authority concerned, the same needs to be updated by CSO in the online portal. This work shall be completed within a week from the day of generation of objection reports by CSO. The above activity needs to be closely monitored by the District Collector so that objections are disposed of quickly.
  - vii. User Manual: A user manual will be provided to the societies for data entry work. Societies must carefully go through the user manual before starting the digitization process.

#### **9. Timelines for various activities at society level:**

- a. Download and print out of Renewal Forms/ new Registration Forms and distribution thereof shall be done in the period from **1.8.2020** to **15.8.2020**.
- b. Filling up of Renewal/ new Registration Forms and submission thereof along with documents shall be done between **1.8.2020** to **31.8.2020**.
- c. Digitization of New Forms and Renewal Forms shall be done between from **1.8.2020** to **5.9.2020**.

#### **10. Verification by Revenue/ Bank Authorities:**

- a. Verification by Revenue authorities in respect of new plots which are not available in Bhulekh and validation of new Bank account



numbers by Banks have to be done by following the procedure given below.

- b. Printing of verification reports: Reports for verification of land details (Revenue Circle/ Mauza wise) and for Bank Account Verification (Bank/ Branch wise), wherever necessary, would be generated and printed by CSOs under their login from **5.8.2020** to **10.9.2020**.
- c. Verification limited to mismatches in land details and new Bank accounts: Verification of land details by Revenue field functionaries is required under the following circumstances:
  - i. Plot details provided by the farmer are not available in Bhulekh database.
  - ii. The total area of a plot claimed to have been cultivated is more than the actual plot area available in Bhulekh.
  - iii. Any plot details that the farmer has added or modified and marked by CSO for field verification.
- d. Similarly, verification of Bank Account numbers is to be done in case they are new/ changed.
- e. Period of Verification: CSOs are required to hand over Verification Reports for lands to Tehsildars concerned and for bank account details to the Nodal Bank Officers so as to complete the verification within one week of receipt of each batch of verification reports.
- f. Verification Procedure: The verification procedure by both Revenue Inspectors (RIs) from their records and by Bank Managers from their ledgers would remain the same as was being done earlier. However, all the Tehsildars and Nodal Bank Officers may be sensitized about the urgency of this important item of work.
- g. Transmission of Verified Reports: Tehsildars/ Nodal Bank Branches shall transmit back the verified reports to CSOs within one week of receipt of each batch of verification reports. They should not wait to submit verified reports in one final batch but should keep transmitting them in phases at regular intervals so that CSOs are able to update farmer data on a continuous basis. This work has to be completed by **15.9.2020**.



**11. Updating by CSOs on the basis of verified reports:** CSOs will have the responsibility of updating the changes made in the process of verification by RIs and Banks within the period from **10.8.2020** to **20.9.2020**. The process of updating will facilitate generation of society wise **master farmer list** along with marketable surplus of each registered farmer. The output of online Farmer Registration module shall serve as input for Paddy Procurement Automation System (P-PAS). As you know, all our Paddy Purchase Centres (PPCs) or mandies are covered under P-PAS. Hence, timely completion of Farmer Registration is critically important for Kharif procurement. Once marketable surplus has been generated against a registered farmer, no particular can be modified at the society level.

**12. Corrections in Master Farmer Data:**

- i.
  - a. Only CSO-cum-DM is authorized to effect corrections in master farmer list. Requests for corrections in respect of personal/ land/ bank account details of farmers shall be made at society level with supporting documents. The society secretary shall, after due verification, consolidate such requests and send them to ARCS who shall send his recommendations to the CSO. Besides, society secretary shall raise such requests in the online mode in respect of individual farmer. The CSO shall effect the necessary corrections in the master data on the basis of such recommendations under his login in a link called 'CHANGE REQUEST' Register.
  - b. Steps to generate Change Request Register will be as follows:
    - ii. Society secretary will raise requests in the online mode for farmer data modification (only after surplus has been generated).
    - iii. If the CSO finds this request to be genuine on the basis of recommendations of ARCS and supporting documents, he can modify the farmer details. While adding plots, extreme care has to be exercised so that only admissible category of lands is allowed. In case of plots not available in Bhulekh, they will require verification by Tehsildar as per procedure narrated in the previous paras.
    - iv. In case procurement has started for a particular farmer, then **no edit option will be available** unless it is approved at State level.
    - v. CSO shall generate a record of data modified/ added under his login and keep in a file for future reference.



### 13. Training and Supervision

- a. Society officials and supervisory officers shall be trained in the modalities of registration process within timelines prescribed.
  - b. Master Trainers' Training: The basic modalities for Farmer Registration are well known to all concerned in districts. If, at all, it is necessary, Master Trainers will be imparted on modalities laid out herein through Videoconferencing.
  - c. Training of society secretaries and others: Wherever necessary, the training of society secretaries/DEOs/MIs/ISs/Co-operative Inspectors and related officials will be completed well before the start of the registration programme in the districts with the help of Master Trainers to be appointed by the Collector, observing social distancing norms. CSO shall be the nodal officer for the training and he shall be assisted by ARCS/ DRCS/ DSWO/ DCCB in this regard, as done in previous years. Wherever WSHGs/ Pani Panhayats are participating, care must be taken to train their secretaries. DSWO shall be involved where WSHGs are proposed to participate. Meetings, wherever strictly necessary shall be held in small batches and conform to strict social distance norms. *It would be better if Videoconferencing route is followed for the purpose in the districts.*
  - d. Monitoring of Registration process: Overall, DRCS/ ARCS shall be responsible for the quality of registration work in their jurisdictional areas. Senior functionaries like DSWO/ DRCS/ ARCS/ DCCB Secretary/ CSO/ ACSO/ Inspector of Supplies shall also be assigned with specific societies for supervising the registration work. DSWO shall involve officials of her Department based in the subdivision/ Blocks in the process of supervision of procurement by WSHGs. Collectors shall take review of supervising officers periodically to monitor the progress made in respect of farmer registration work.
- 14. Time Schedule:** The time schedule of different components of the registration process is at **Annexure - 5**. Each and every activity must be completed as per timelines prescribed.


Yours faithfully,

Commissioner-cum-Secretary to Government




Memo No. 11077 Dated 10/7/20.


Copy forwarded to P.S to Minister, FS&CW & Co-operation for kind information of the Hon'ble Minister.

  
13.7.20  
Memo No. 11078 Dated 10/7/20.  
Additional Secretary to Government


Copy forwarded to OSD to Chief Secretary, Odisha for kind information of the Chief Secretary.

  
13.7.20  
Memo No. 11079 Dated 10/7/20.  
Additional Secretary to Government


Copy forwarded to PS to Agricultural Production Commissioner for kind information of the APC.

  
13.7.20  
Memo No. 11080 Dated 10/7/20.  
Additional Secretary to Government


Copy forwarded to the PS to Commissioner-cum-Secretary to Govt., Co-operation Department for kind information of Commissioner-cum-Secretary.

  
13.7.20  
Memo No. 11081 Dated 10/7/20.  
Additional Secretary to Government

Copy forwarded to Commissioner-cum-Director, Directorate of Mission Shakti, Mission Shakti Bhawan, At-Gandamunda, Po-Baramunda, Bhubaneswar, Pin-751030 for kind information and necessary action. She is requested to circulate this letter to DSWOs concerned for information of WSHGs ~~concerned~~.


  
13.7.20  
Memo No. 11082 Dated 10/7/20.  
Additional Secretary to Government

Copy forwarded to all Revenue Divisional Commissioners for kind information and necessary action.


  
13.7.20  
Memo No. 11083 Dated 10/7/20.  
Additional Secretary to Government

Copy forwarded to Registrar Co-operative Societies, Odisha, Bhubaneswar/ Managing Director, Odisha State Co-operative Bank, Bhubaneswar for information and necessary action.

*RCS is requested to communicate forthwith the aforesaid letter to concerned DRCS/ ARCS for circulation among society officials.*

  
13.7.20  
Memo No. 11084 Dated 10/7/20.  
Additional Secretary to Government

Copy forwarded to GM, FCI, Bhubaneswar/ MD, OSCSC Ltd., Bhubaneswar for information and necessary action.

  
13.7.20  
Additional Secretary to Government



Memo No. 11085 Dated 13/7/20.

Copy forwarded to all CSOs for information and necessary action.

Memo No. 11086 Dated 13/7/20.  
Additional Secretary to Government  
13.7.20

Copy forwarded to the Project Manager, PST, FS&CW Department for information and necessary action. User Manual (in Odia) may be circulated by 25.7.2020 among societies for ease of data entry work for Farmer Registration programme.

Additional Secretary to Government  
13.7.20



**Annexure-1**



**ଓଡିଶା ସରକାର**  
**ଶାସନ ଯୋଗାଣ ଓ ଖାଲଚି କନ୍ୟାଣ ବିଭାଗ**  
**ଗାଣୀ ନେଲିଷ୍ଟ୍ରିସନ ଫର୍ମ**

**A. ଗାଣୀକର ବିବରଣୀ**

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2 ବର୍ଗିତ	<input type="text"/>	8 ବର୍ଗ (ପିପାକାମା)	<input type="text"/>	13 ଶକ୍ତ ମନ	<input type="text"/>
3 ବ୍ୟାପକତା	<input type="text"/>	10 ବର୍ଗମିଟର ମନ	<input type="text"/>	14 ଗାଣୀକର ମନ	<input type="text"/>
4 ପ୍ରକାର/ଶର୍ତ୍ତ	<input type="text"/>	11 ଗାଣୀକର ମନ	<input type="text"/>	15 IFS Code	<input type="text"/>
5 ପ୍ରାମ/ପ୍ରାମ	<input type="text"/>			16 KMS ନଂ	<input type="text"/> 2 <input type="text"/> 0 <input type="text"/> / <input type="text"/> 17 <input type="text"/> <input type="text"/> <input type="text"/>
6 ପିନ କୋଡ	<input type="text"/>			18 ଅଧିକ ମନ	<input type="text"/>
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21 ମୂଲ୍ୟ ଏବଂ ଅନ୍ୟାନ୍ୟ କୋଲିକୋ ବିବରଣୀ	<input type="text"/>			22 ଏକ ମିଟ୍ରିକ ଟୋନ ମନ	<input type="text"/>

**B. କର୍ମ ସମ୍ପର୍କୀତ ବିବରଣୀ**

ପ୍ର. ସଂଖ୍ୟା	ବର୍ଗିତ	କୋଲିକୋ ବିବରଣୀ	ପ୍ରାମ / ମୌଜା	ଖାତା ନମ୍ବର	ପୁର ମନ	କର୍ମ ମାଲିକ (ଖାଲଚି)ର ନାମ	କର୍ମ ମାଲିକର ପଞ୍ଜୀକରଣ ନଂ (ଭ. ପୁ., କର୍ମ, ଖାଲଚି କର୍ମାଳୟ)	ଖାଲଚି କର୍ମାଳୟର ନାମ	କର୍ମ ମାଲିକର ଆଧାର ନମ୍ବର	କର୍ମ ମାଲିକର ମୋବାଇଲ ନମ୍ବର	କର୍ମ ପରିମାଣ (ଏକରରେ)		ବିଭାଗ	କୋଲିକୋ କର୍ମ (କୋଲିକୋ/ଡିପ୍ଟ/କୋଲିକୋ)
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ଟି.ପୁ. - ଯଦି ଆପଣଙ୍କ କର୍ମ ମୂଲ୍ୟ ଖାଲଚି ଅଧିକ ଖାଲଚି ଅଧିକ କିମ୍ବା କୋଲିକୋ ଖାଲଚି ଅଧିକ ପୁର ମନ ଗଣନା ଅନୁଯାୟୀ ଏକକର କରନ୍ତୁ।

*For Office use*

Application No.

Date of Receipt (DDMMYY)

**ଘୋଷଣା** - ମୁଁ ଏକାଧାରୀ ଘୋଷଣା କରୁଅଛି କି, ଉପରୋକ୍ତ ବିବରଣୀ ମୋ ଖାଲଚିରେ ସତ୍ୟ ଅଟେ ।  
 ଯଦି ମୁଁ ଭୁଲ୍ ସୂଚନା ଦେଇଥାଏ, ତାହାହେଲେ ଆମର ଅନୁମୋଦନ ବର୍ଦ୍ଧିତ ହେବି ।

*\* ଯଦି କୋଲିକୋ କର୍ମ କୋଲିକୋ କୋଲିକୋ, ତେବେ energy bill ନ କଲ ଗଣନା କରନ୍ତୁ।*

ଗାଣୀକର ବିବରଣୀ ବା ଖାଲଚି



(ନମୁନା ଫର୍ମ)

**ଭାଗ ଚାଷୀଙ୍କ ଦ୍ୱାରା ଧାନ ବିକ୍ରି ପାଇଁ ସମ୍ମତି ପତ୍ର**

ପ୍ରାପକ,

ମାନନୀୟ ସମ୍ପାଦକ,

ପ୍ରାଥମିକ କୃଷି ସମବାୟ ସମିତି\* \_\_\_\_\_ /

ବୃହତ ଆଦିବାସୀ ବହୁମୁଖୀ ସମବାୟ ସମିତି\* \_\_\_\_\_ /

ମହିଳା ସ୍ୱୟଂ ସହାୟକ ଗୋଷ୍ଠୀ\* \_\_\_\_\_

**ବିଷୟ: ଭାଗ ଚାଷୀଙ୍କ ଦ୍ୱାରା ଧାନ ବିକ୍ରି ପାଇଁ ସମ୍ମତି ପତ୍ର**

ମହାଶୟ/ ମହାଶୟା,

ନିମ୍ନ ବର୍ଣ୍ଣିତ ଚାଷ ଜମିର ମୁଁ ଖାତା ମାଲିକ ଅଟେ । ବିଭିନ୍ନ କାରଣରୁ ଚଳିତ ଖରିଫ/ ରବି\* ରତ୍ନ 2020-21 ରେ ବ୍ୟକ୍ତଗତ ଭାବରେ ଉକ୍ତ ଜମିକୁ ଚାଷ କରିପାରୁନଥିବାରୁ ମୁଁ ଉକ୍ତ ଜମିକୁ ଶ୍ରୀ \_\_\_\_\_ ପି/ ସ୍ୱାମୀ \_\_\_\_\_ ଗ୍ରାମ/ପୁର ନଂ \_\_\_\_\_ ଗ୍ରା.ପ./ଖାର୍ତ୍ତ ନଂ \_\_\_\_\_, ବ୍ଲକ/ ସହରାଞ୍ଚଳ \_\_\_\_\_ ତହସିଲ \_\_\_\_\_, ଜିଲ୍ଲା \_\_\_\_\_ କୁ ଦ୍ୱାରା ଚାଷ କରାଉଛି ।

ତହସିଲ	ମୌଜା	ଖାତା ନମ୍ବର	ପୁର ନମ୍ବର	କିସମ	ରକବା	ଭାଗ ଚାଷରେ ଲାଗିଥିବା ପରିମାଣ

ଦର୍ଶିତ ଜମିରୁ ଉତ୍ପାଦିତ ଧାନର ଶତକଡ଼ା \_\_\_\_\_ ଭାଗ ଚାଷୀ ଶ୍ରୀ \_\_\_\_\_ କୁ ସରକାରୀ ଧାନ ସଂଗ୍ରହକାରୀ ସଂସ୍ଥାକୁ ଚଳିତ ଖରିଫ/ ରବି ରତ୍ନ\*ରେ ବିକ୍ରି କରିବା ପାଇଁ ମୋର ସମ୍ମତି ପ୍ରଦାନ କରୁଛି । ଏହି ସମ୍ମତି କେବଳ ଧାନ ବିକ୍ରି ପାଇଁ ଉଦ୍ଦିଷ୍ଟ ଅଟେ ଏବଂ ଅନ୍ୟ କୌଣସି ଉଦ୍ଦେଶ୍ୟରେ ବ୍ୟବହାରଯୋଗ୍ୟ ନୁହେଁ ।

ଆପଣଙ୍କ ବିଶ୍ୱସ୍ତ

(ସ୍ୱାକ୍ଷର)

ଖାତା ମାଲିକଙ୍କ ନାମ : \_\_\_\_\_  
 ଗ୍ରାମ : \_\_\_\_\_  
 ଗ୍ରା.ପ : \_\_\_\_\_  
 ବ୍ଲକ : \_\_\_\_\_  
 ଜିଲ୍ଲା : \_\_\_\_\_  
 ମୋବାଇଲ ନଂ: \_\_\_\_\_  
 \*\*ଆଧାର ନମ୍ବର: \_\_\_\_\_

\*\* ଆଧାର ପତ୍ରର ନକଲ ଦିଅନ୍ତୁ ।  
 \*ଯେଉଁଠି ପ୍ରକୃତ୍ୟ, ତାହା ଚିକ୍ ମାରି ଦର୍ଶାନ୍ତୁ ।



**Annexure-3**



**ଓଡ଼ିଶା ସରକାର**  
ଶାସନ ଯୋଗାଇ ଦେବା ଓ ଶାସନିକ ସହାୟତା ବିଭାଗ  
ଖରିଦ 2020-21 ଶାସନ ନବୀକରଣ ପତ୍ର

**Part - I (ଖିସା ଦାଖଲ)**

Farmer Code : 5103010200928

1 ନାମ:  7 ଠିକଣା:

2 ଠିକଣା:  8 ଠିକଣା (ପଠାବଳୀ):  9 ଠିକଣା ନମ୍ବର/ପଠାବଳୀ:

3 ପଠାବଳୀ:  10 ଠିକଣା କୋଡ୍:

4 ଠିକଣା କୋଡ୍:  11 ଠିକଣା କୋଡ୍:

5 ଠିକଣା କୋଡ୍:

6 ଠିକଣା କୋଡ୍:

12 ବ୍ୟବସାୟ:

13 ବ୍ୟବସାୟ:

14 ବ୍ୟବସାୟ:

15 IFSC Code:

16 KMS ID:  17 ଠିକଣା:  ଠିକଣା:

18 ଠିକଣା କୋଡ୍:

19 ଠିକଣା କୋଡ୍:  ଠିକଣା କୋଡ୍:

20 ଠିକଣା କୋଡ୍:  ଠିକଣା କୋଡ୍:

21 ଠିକଣା କୋଡ୍:

22 ଠିକଣା କୋଡ୍:

**Part - II (କର୍ମ ସମ୍ପର୍କୀତ ଶାସନ ସେବାଗୁଡ଼ିକର ବିବରଣୀ)**

କ୍ର. ସଂଖ୍ୟା	ଖିସା ନାମ	ଖିସା କୋଡ୍	ଖିସା ମାତ୍ରା	ଖିସା ମୂଲ୍ୟ	ଖିସା ବିବରଣୀ	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର
1	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା
2	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା
3	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା
4	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା
5	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା	ଖିସା

**Part - III - ଘୋଷଣା**

ମୁଁ ଏହାକୁ ଘୋଷଣା କରୁଅଛି ଯେ, ଉପରୋକ୍ତ ବିବରଣୀ ଠିକ୍ ଅଟେ ଏବଂ Part - II (କର୍ମ ସମ୍ପର୍କୀତ ଶାସନ ସେବାଗୁଡ଼ିକର ବିବରଣୀ)ରେ ଦିଆ ଯାଇଥିବା ସମସ୍ତ କର୍ମ ସମ୍ପର୍କୀତ ଶାସନ ସେବାଗୁଡ଼ିକର ବିବରଣୀ ଠିକ୍ ଅଟେ ।

ଘୋଷଣା କରୁଥିବା ଶାସନ ସେବାଗୁଡ଼ିକର ବିବରଣୀ

**Part - IV - ଶାସନ ସେବାଗୁଡ଼ିକର ବିବରଣୀ**

କ୍ର. ସଂଖ୍ୟା	ଖିସା ନାମ	ଖିସା କୋଡ୍	ଖିସା ମାତ୍ରା	ଖିସା ମୂଲ୍ୟ	ଖିସା ବିବରଣୀ	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର	ଖିସା ପ୍ରକାର
1													
2													
3													
4													
5													

ଶାସନ ସେବାଗୁଡ଼ିକର ବିବରଣୀ ଠିକ୍ ଅଟେ ଏବଂ ଉପରୋକ୍ତ ବିବରଣୀ ଠିକ୍ ଅଟେ ।

ଘୋଷଣା - ମୁଁ ଏହାକୁ ଘୋଷଣା କରୁଅଛି ଯେ, ଉପରୋକ୍ତ ବିବରଣୀ ଠିକ୍ ଅଟେ ଏବଂ ଉପରୋକ୍ତ ବିବରଣୀ ଠିକ୍ ଅଟେ ।

\* ଯଦି କୌଣସି କାରଣ ଯୋଗୁଁ ଶାସନ ସେବାଗୁଡ଼ିକର ବିବରଣୀ ଠିକ୍ ନୁହେଁ, ତେବେ energy billର ନକଲ ଯୋଗାଇ ଦିଅନ୍ତୁ ।



**Annexure-4**

**ଆପରି ପତ୍ର**

କ୍ରମିକ ସଂଖ୍ୟା:

ତାରିଖ:

ଚାଷୀ କୋଡ଼:

ଚାଷି ନାମ:

ଯେଉଁ କାରଣ ନିମନ୍ତେ ଅଭିଯୋଗ ଦରଜ କରିଛନ୍ତି ସେହି ବାକ୍ସରେ ଚିକ୍ କରନ୍ତୁ ଚିହ୍ନିତ(v) ।

- ଧାନ ଚାଷ ହୋଇନଥିବା ଜମିକୁ ଦର୍ଶାଯାଇଅଛି ।
- ମୋର ଚାଷ ଜମି ଅନ୍ୟ ଜଣେ ଦର୍ଶାଇଛନ୍ତି ।
- ମୋର କିଛି ଚାଷ ଜମିକୁ ସଂଯୋଗ ହୋଇନାହିଁ ।
- ଜଳ ସେଚିତ ଜମିକୁ ଅଣ ଦର୍ଶାଯାଇଅଛି ସେଚିତ ଜଳ-।
- ଦର୍ଶାଯାଇଅଛି ସେଚିତ ଜଳ ଜମିକୁ ଅଣଜଳସେଚିତ ।
- ଚାଷ କରିଥିବା ଜମିର ତଥ୍ୟ ଭୁଲ ଅଟେ ।

ଉପର ଚିହ୍ନିତ ବାକ୍ସର ବିଷ୍ଣୁତ ବିବରଣୀ ପ୍ରଦାନ କରନ୍ତୁ ।

ଅଭିଯୋଗକାରୀଙ୍କ ତଥ୍ୟ:

ନାମ:

ମୋବାଇଲ ନମ୍ବର:

ଠିକଣା:

ଗ୍ରାମ:

ଗ୍ରା.ପ.:

ବ୍ଲକ:

ଜିଲ୍ଲା:

(ଅଭିଯୋଗକାରୀଙ୍କ ଦସ୍ତଖତ)

**For office use only**

Form No. \_\_\_\_\_

Date: \_\_\_\_\_

Received by (Name of receiving Centre):

(Signature of receiving person with seal)



**Time Schedule**

SI No	Activity	Renewal of existing farmers/ New registration	Responsibility
1	<ul style="list-style-type: none"> <li>Download and print out of renewal forms.</li> <li>Distribution of registration/ renewal forms.</li> </ul>	From 1.8.2020 to 15.8.2020	Secretary, PACS/ MD, LAMPCS/ Secretary, WSHG/ Pani Panchayat (PP)
2	Filling and Submission of Registration/ Renewal forms at society	From 1.8.2020 to 31.8.2020	New as well as previously registered farmers
3	Digitization of new & renewal forms	From 1.8.2020 to 5.9.2020	PACS/ LAMPCS/ WSHG/ PP officials
4	Generation of Verification Reports	From 5.8.2020 to 10.9.2020	CSO's Office
5	Dispatch for Verification of <ul style="list-style-type: none"> <li>land details to RI through Tehsildar*</li> <li>bank details through Nodal Bank*</li> </ul>	From 5.8.2020 to 12.9.2020	CSO's Office
6	Filing of objection against registered farmer data	From 10.8.2020 to 17.9.2020	Framer concerned/ any citizen
7	Verification of land/ bank details and transmitting back reports to CSO	From 5.8.2020 to 15.9.2020	Tehsildar/ Bank/ Nodal Bank officials
8	Updating of verified reports	From 10.8.2020 to 20.9.2020	CSO's office
9	Generation of Master Farmer List	From 25.9.2020 to 15.10.2020	PACS/ LAMPCS/ WSHG/PP officials